



Payroll Giving Request Form

(Memo to employer from employee, where company offers Payroll Giving scheme)

To (Employer):

From (Employee first name): (Last name)

Under the 'Payroll giving' scheme, please could you deduct \$ per pay schedule (week/ fortnight/ month) and forward it as a donation to **SIR EDMUND HILLARY OUTDOORS EDUCATION CENTRE**

Their bank account number is:

0	2		0	4	7	0		0	0	4	3	6	0	3		2	5
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Please enter the following information to appear on Hillary Outdoors bank statement:

Particulars (My name)

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Code (Employer name)

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Reference

P	A	Y	R	O	L	L		G	I	V	E
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Tick relevant boxes:

- This is a new request
- This request replaces my previous request for Hillary Outdoors
- This request takes effect as from my next pay

Thank you

Signed: (Employee): (Date)